



WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
600 Fifth Street, NW, Washington, DC 20001-2651

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION M001		2. EFFECTIVE DATE February 23, 2018	
3. ISSUED BY PURCHASING SECTION Monique Anderson, PM PRMT – JGB Department of Procurement		4. ADMINISTERED BY (If other than block 3)	
5. CONTRACTOR NAME AND ADDRESS (Street, city, county, state, and Zip Code)		6. FORM TYPE (Check only one) <input checked="" type="checkbox"/> AMENDMENT OF SOLICITATION NO. <u>CQ17139/CDS</u> DATE <u>February 9, 2018</u> (See block 7) <input type="checkbox"/> MODIFICATION OF CONTRACT/ORDER NO. _____ DATE _____ (See block 9)	
7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS <input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>1</u> copies of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
8. ACCOUNTING AND APPROPRIATION DATA (If required)			
9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS (a) <input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 10 are made to the above numbered contract/order. (b) <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10. (c) <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of _____ It modifies the above numbered contract as set forth in block 10.			
10. DESCRIPTION OF AMENDMENT/MODIFICATION The purpose of the amendment to clarify Appendix A: Uniforms and Tools. Attached is Appendix A, which includes the following: (1) Pictures of Existing Uniforms and (2) Listing of the approximate number of uniformed employees by Gender and Occupational Group. The list of tools and equipment and the design requirements are listed in the SOW. Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.			
11. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN <u>1</u> COPIES TO ISSUING OFFICE.		<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT	
NAME OF CONTRACTOR/OFFICE BY _____ (Signature of person authorized to sign)		15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY BY <u>Monique Anderson</u> (Signature of Contracting Officer)	
13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED	16. NAME OF CONTRACTING OFFICER (Type or print) Monique Anderson	17. DATE SIGNED February 23, 2018

2017

Approximate Number of Uniformed Employees by Gender and Occupational Group

Occupation	Male	Female	Total
Bus Operators(includes Interlocking Operators)	1836	824	2660
Bus Supervisors	86	34	120
Bus Training Instructors	39	11	50
Bus Traffic Checkers	10	4	14
Bus Operations Comment Center Specialists	26	7	33
Rail Operators (includes Interlocking Operators)	494	226	720
Rail Operator Supervisors	73	29	102
Rail Utility Supervisors			20
Rail Training Instructors	20	6	26
Rail Station Managers	381	246	627

Washington Metropolitan Area Transit Authority

Uniform Overview

Challenge

- Transform Metro safety and service culture under new leadership
- Create “One Metro” look for customer-facing employees
- Modernize uniforms to reflect new level of safety and service brand attributes
- Improve Metro pride through contemporary uniforms that support employee performance and are cost effective

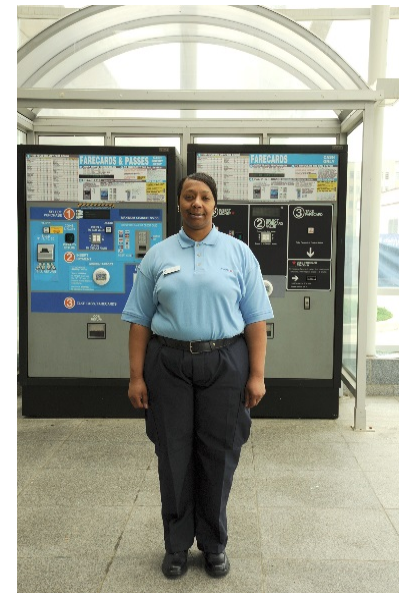
Bus & Rail Operations:

Uniform Types: Summer and Winter Uniforms

- Summer uniform, instituted seasonally, typically May- Aug, provides more casual look including cargo pants for both Bus and Rail employees.
- Employees have a variety of winter options
- Bus/Rail Operators maintain blue shirts and pants



Bus Operators' optional Summer Uniform
Light blue short sleeve polo and blue cargo shorts or pants



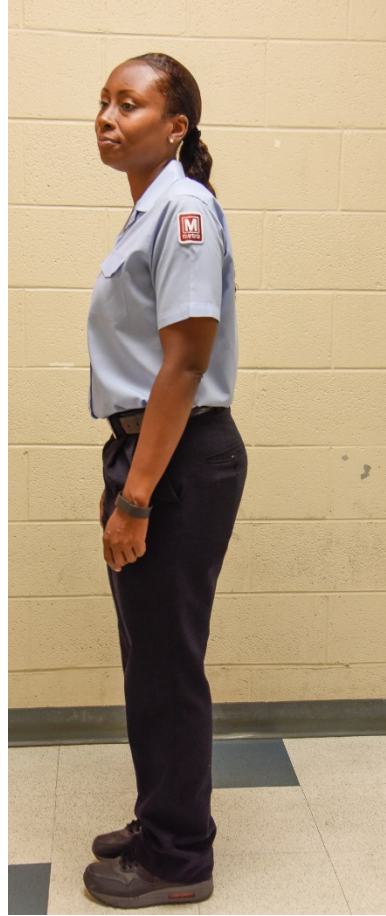
Rail Operators' Summer Uniform. Light blue polo and cargo pants

Bus & Rail Operations:

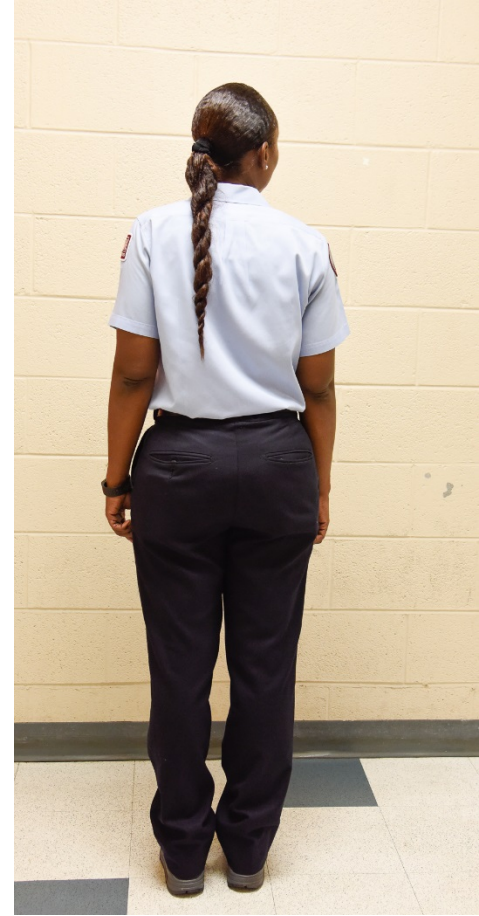
Uniform Types: Summer Uniform



Front view



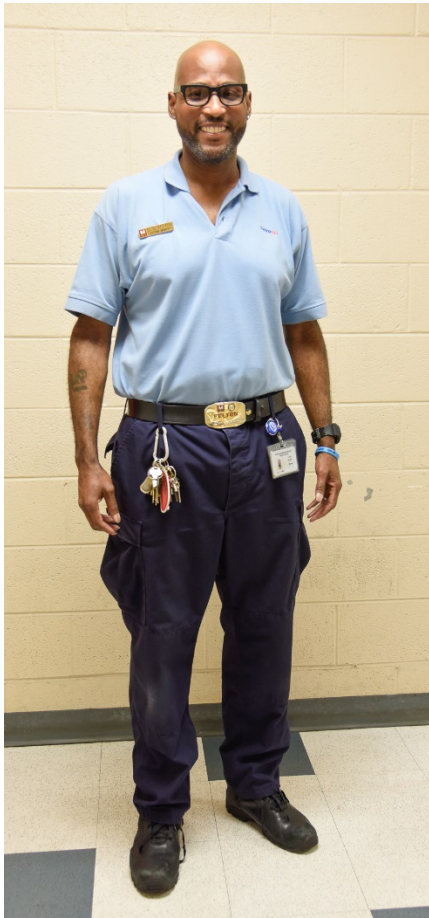
Side view



Back view

Bus & Rail Operations:

Uniform Types: Summer Uniform



Front view



Side view



Back view

Bus & Rail Operations:

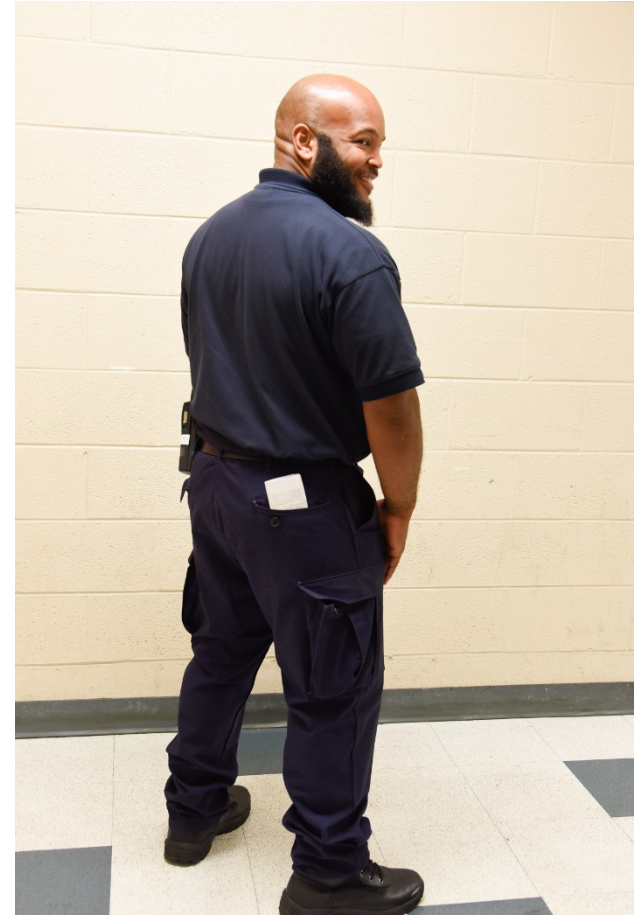
Uniform Types: Summer Uniform



Front view



Side view



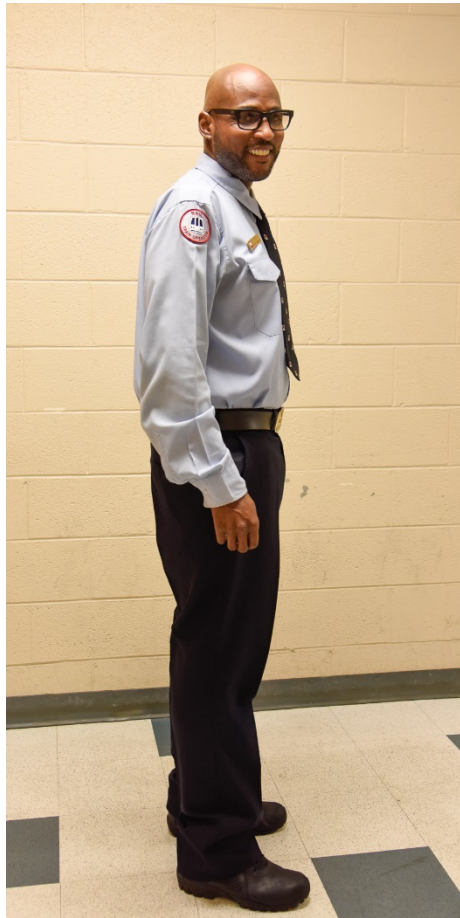
Back view

Bus & Rail Operations:

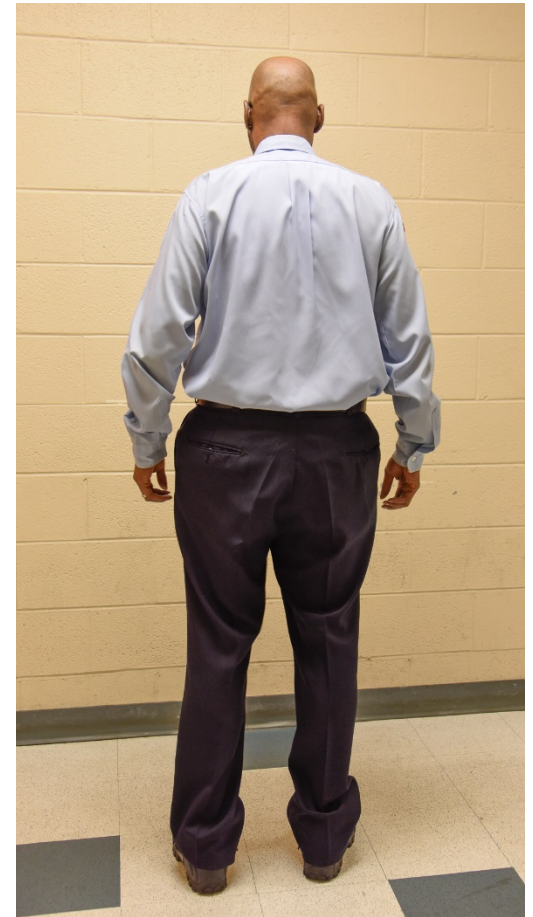
Uniform Types: Winter Uniform



Front view



Side view



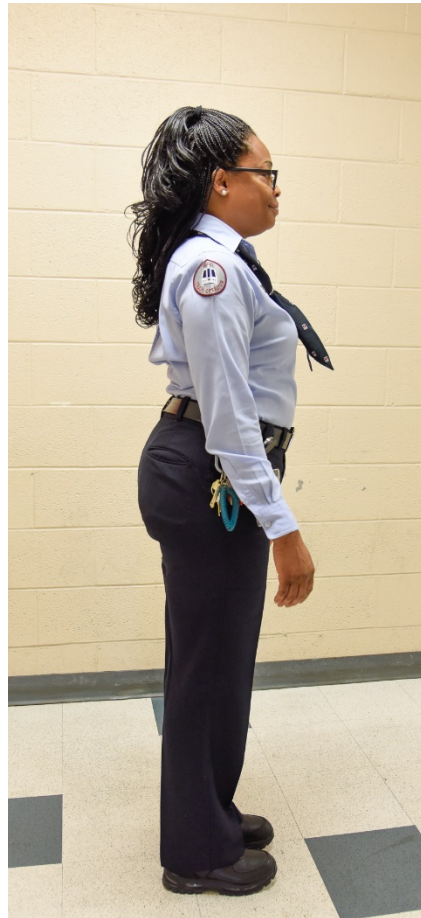
Back view

Bus & Rail Operations:

Uniform Types: Winter Uniform



Front view



Side view



Back view

Bus & Rail Operations:

Uniform Types: Winter Uniform



Front view



Side view



Back view

Bus & Rail Operations:

Uniform Types: Winter Uniform



Front view



Side view



Back view

Bus & Rail Operations:

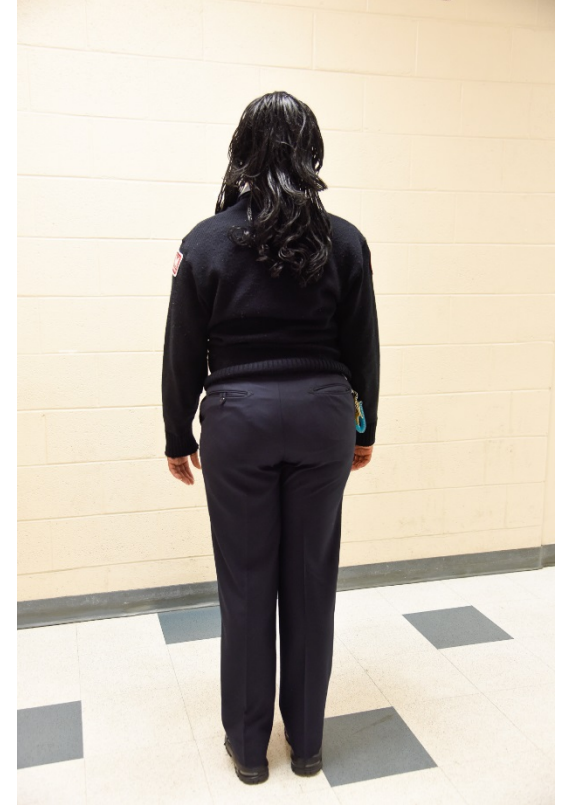
Uniform Types: Winter Uniform



Front view



Side view



Back view

Bus & Rail Operations:

Uniform Types: Winter Uniform



Front view



Side view



Back view

Bus & Rail Operations:

Uniform Types: Station Managers

- Effective Oct 2015 station managers uniforms changed
- Metro introduced, via committee, custom colored yellow shirts, short and long sleeve, with outwear patches having yellow colored outline
- To expedite change, Metro offers 5 free shirts/station manager



Bus & Rail Operations:

Station Managers

- Station managers can also purchase a blue vest and 2 variations of a dark blue jacket. One lighter and one heavier



Vest front view



Vest side view



Lighter jacket

Bus & Rail Operations:

Uniform Types: Station Manager

Station Manager Heavier Jackets



Front view



Back View

Bus & Rail Operations:

Purchasing Method:

- Uniforms are purchased by employees
 - Employees spend \$200 or more on uniforms, paying through payroll deductions
 - Cost per uniform varies depending on employee quantity at time of purchase and sizing
 - Employees purchase uniforms depending on their own needs and discretion

Uniform Care:

- Most employees dry clean there uniform at own expense

Duties:

- Sitting & driving
- Standing & walking
- Cleaning
- Outside environment
- Customer interaction

Demographics:

- Male/Female 70/30